Sending a Verification Letter from your ABGC Portal
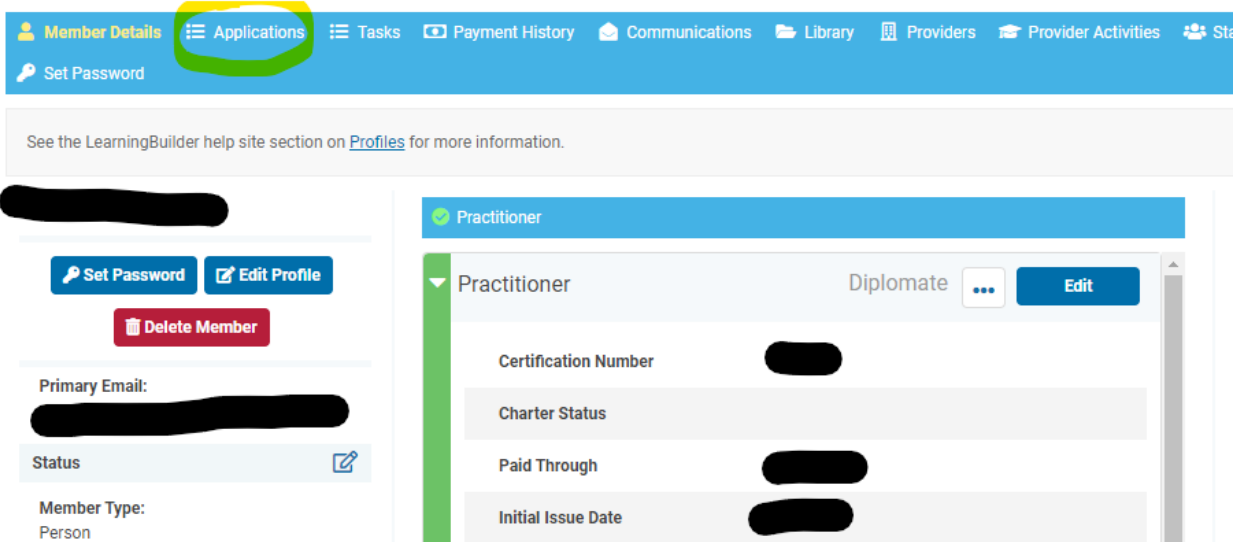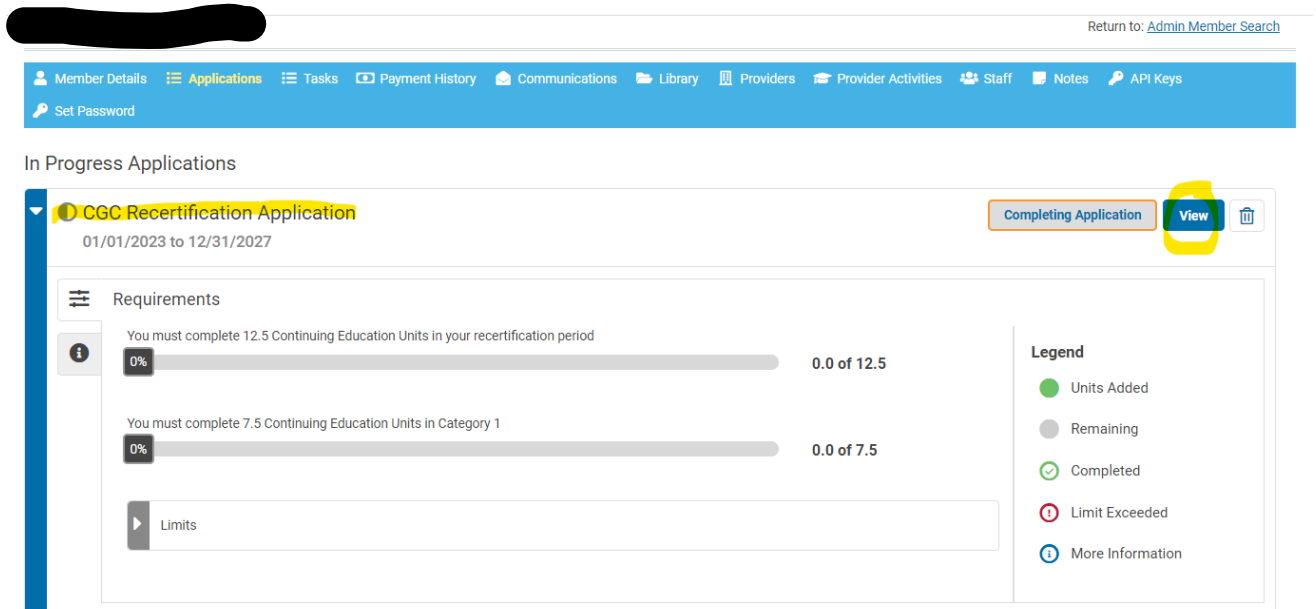
1. Sign into your account
2. Select you "applications" tab:
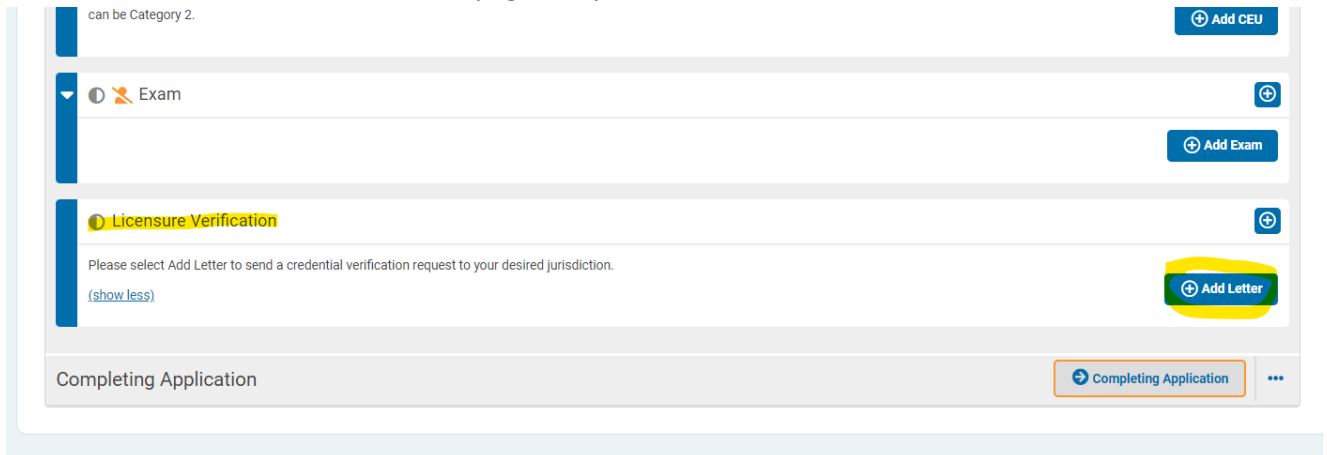

3. Click on the blue 'View' button on the right-hand side of your CGC Recertification Application section:

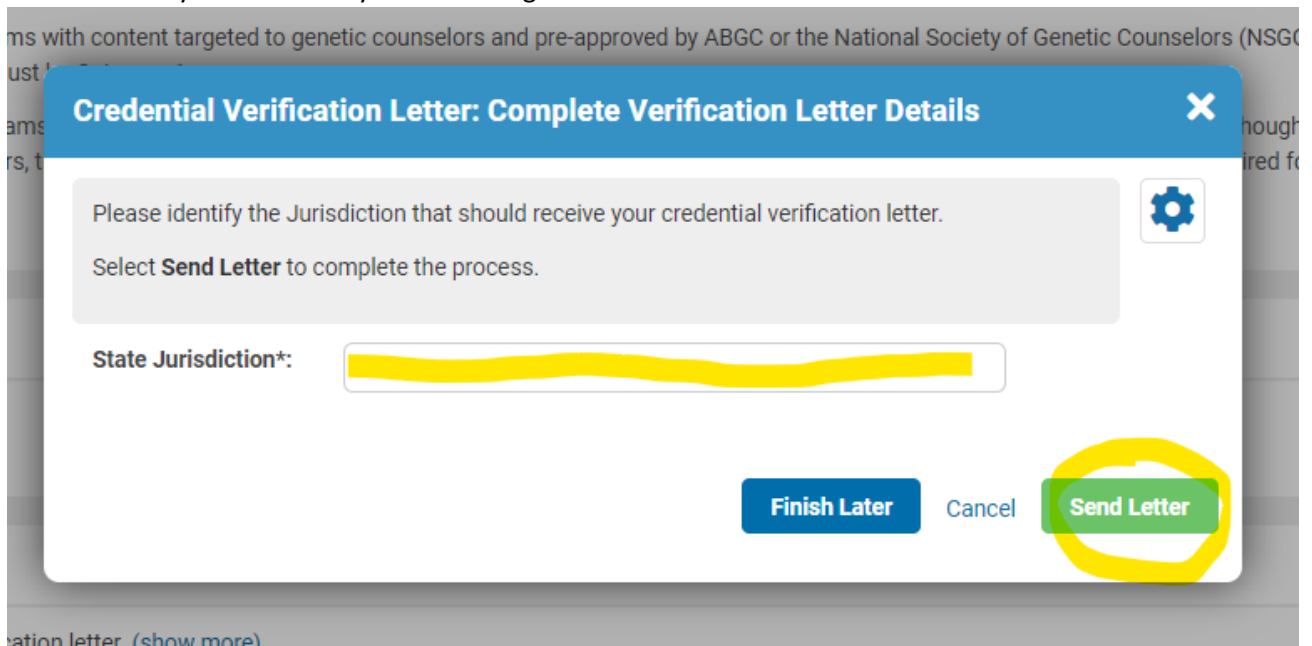4. Scroll to the bottom of the new page and you will see a section called 'Licensure Verification':

can be Category 2.

⊕ Add CEU

▼ ◐ ⚒ Exam ⊕

⊕ Add Exam

🟡 Licensure Verification ⊕

Please select Add Letter to send a credential verification request to your desired jurisdiction.

(show less)

⊕ Add Letter

Completing Application

➤ Completing Application •••

5. Click on the 'Add Letter' button. When you select 'Completing Letter' you will be able to type in the State you would like your letter to go to:

ms with content targeted to genetic counselors and pre-approved by ABGC or the National Society of Genetic Counselors (NSG(
ust

Credential Verification Letter: Complete Verification Letter Details ✕

Please identify the Jurisdiction that should receive your credential verification letter.

Select **Send Letter** to complete the process.

⚙

State Jurisdiction*:

Finish Later   Cancel   **Send Letter**

cation letter. (show more)

6. Once you see the state , you will select it and hit 'Send Letter.'
7. You're done!
8. You will have a copy of this request in your communications tab on your dashboard for your records as well.